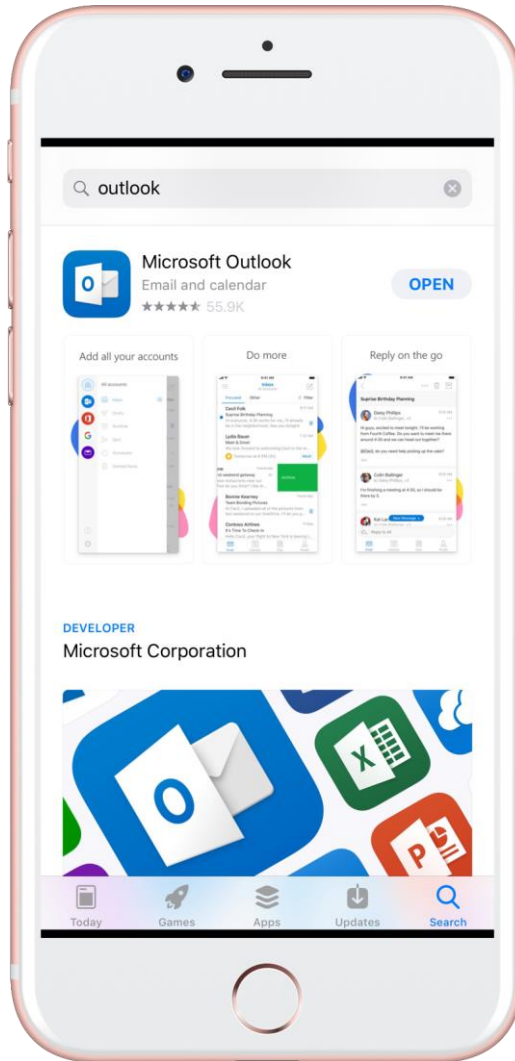


# iPhone – Student

## OUTLOOK APPLICATION

1. Download “**Microsoft Outlook**” from the App Store and open the app once it is installed.

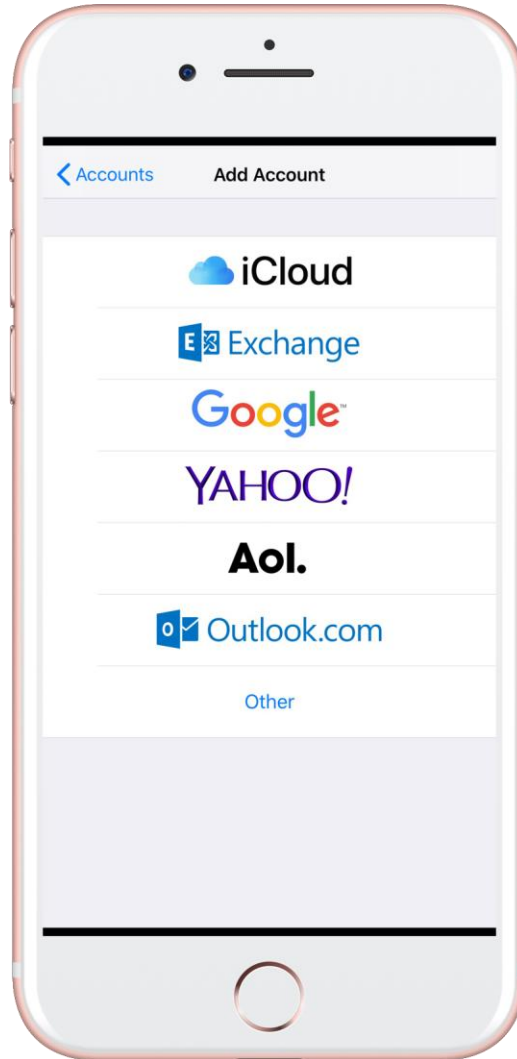


2. Press “**Get Started**”
3. Enter your full email address (including **@forum.montevallo.edu**) and press “**Add Account**”
4. Type your password
5. Press “**Sign In**”

If you have any issues or need assistance, please call the Solution Center at (205) 665-6512.

## IOS MAIL APPLICATION

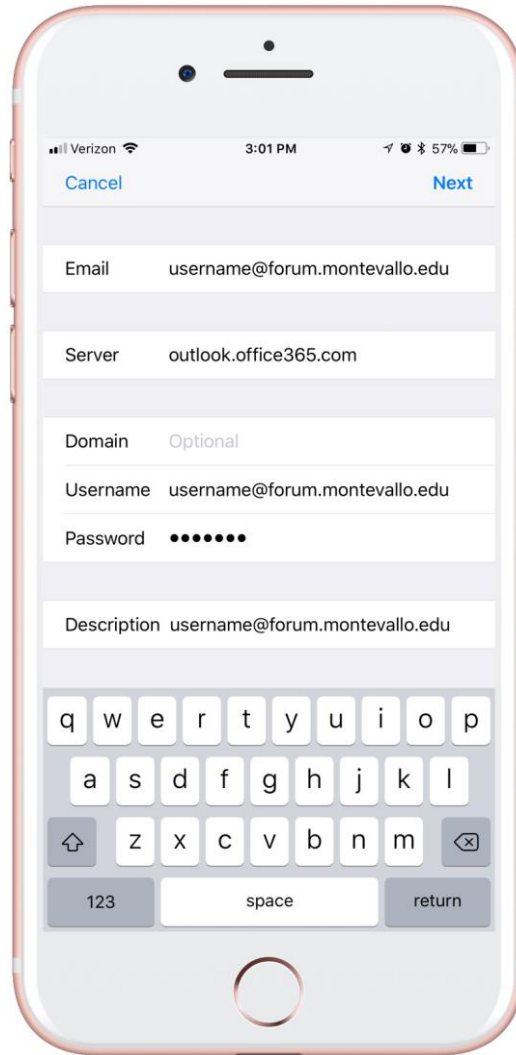
1. Open **Settings** and press “**Accounts & Passwords**”
2. Press “**Add Account**”



3. Choose “**Exchange**”
4. Enter your email address and press next
5. Press “**Configure Manually**”
6. Input the following information into the corresponding fields:

If you have any issues or need assistance, please call the Solution Center at (205) 665-6512.

- Server – **outlook.office365.com**
- Domain – **LEAVE THIS FIELD BLANK**
- Enter your full email address including **@forum.montevallo.edu** and password



7. Press “**Next**” and select which services you want associated with this account and press “**Save**”

\*\*\*The “Microsoft Outlook” app is the easiest to configure.

If you have any issues or need assistance, please call the Solution Center at (205) 665-6512.

