

2021 Payroll and Holiday Calendar Biweekly Staff and Students

Pay Number	Pay Period Begin Date	Pay Period End Date	New Hire Start Date	**Changes Due to HR	Timesheet Deadline @ 12 Noon	Actual Pay Date	Holiday Date
1	20-Dec-20	2-Jan-21	20-Dec-20	24-Dec-20	4-Jan-21	8-Jan-21	*** 12/25/2020 & 01/01/2021
2	3-Jan-21	16-Jan-21	3-Jan-21	7-Jan-21	19-Jan-21	22-Jan-21	
3	17-Jan-21	30-Jan-21	17-Jan-21	21-Jan-21	1-Feb-21	5-Feb-21	1/18/2021
4	31-Jan-21	13-Feb-21	31-Jan-21	4-Feb-21	15-Feb-21	19-Feb-21	
5	14-Feb-21	27-Feb-21	14-Feb-21	18-Feb-21	1-Mar-21	5-Mar-21	
6	28-Feb-21	13-Mar-21	28-Feb-21	4-Mar-21	15-Mar-21	19-Mar-21	
7	14-Mar-21	27-Mar-21	14-Mar-21	18-Mar-21	29-Mar-21	2-Apr-21	***
8	28-Mar-21	10-Apr-21	28-Mar-21	1-Apr-21	12-Apr-21	16-Apr-21	
9	11-Apr-21	24-Apr-21	11-Apr-21	15-Apr-21	26-Apr-21	30-Apr-21	
10	25-Apr-21	8-May-21	25-Apr-21	29-Apr-21	10-May-21	14-May-21	
11	9-May-21	22-May-21	9-May-21	13-May-21	24-May-21	28-May-21	
12	23-May-21	5-Jun-21	23-May-21	27-May-21	7-Jun-21	11-Jun-21	5/31/2021 ***
13	6-Jun-21	19-Jun-21	6-Jun-21	10-Jun-21	21-Jun-21	25-Jun-21	
14	20-Jun-21	3-Jul-21	20-Jun-21	24-Jun-21	6-Jul-21	9-Jul-21	***
15	4-Jul-21	17-Jul-21	4-Jul-21	8-Jul-21	19-Jul-21	23-Jul-21	7/5/2021
16	18-Jul-21	31-Jul-21	18-Jul-21	22-Jul-21	2-Aug-21	6-Aug-21	
17	1-Aug-21	14-Aug-21	1-Aug-21	5-Aug-21	16-Aug-21	20-Aug-21	
18	15-Aug-21	28-Aug-21	15-Aug-21	19-Aug-21	30-Aug-21	3-Sep-21	
19	29-Aug-21	11-Sep-21	29-Aug-21	2-Sep-21	13-Sep-21	17-Sep-21	9/6/2021
20	12-Sep-21	25-Sep-21	12-Sep-21	16-Sep-21	27-Sep-21	1-Oct-21	
21	26-Sep-21	9-Oct-21	26-Sep-21	30-Sep-21	11-Oct-21	15-Oct-21	
22	10-Oct-21	23-Oct-21	10-Oct-21	14-Oct-21	25-Oct-21	29-Oct-21	
23	24-Oct-21	6-Nov-21	24-Oct-21	28-Oct-21	8-Nov-21	12-Nov-21	
24	7-Nov-21	20-Nov-21	7-Nov-21	11-Nov-21	22-Nov-21	26-Nov-21	
25	21-Nov-21	4-Dec-21	21-Nov-21	25-Nov-21	6-Dec-21	10-Dec-21	11/25/2021
26	5-Dec-21	18-Dec-21	5-Dec-21	9-Dec-21	20-Dec-21	24-Dec-20	***

NOTE: The December 25, 2021 holiday will be on the first payroll for 2022.

** Payroll changes for bi-weekly employees, including deductions, to be effective for the next pay date, all necessary documents must be turned in to Human Resources by noon on the date listed.

Changes for the monthly payroll employees are due to HR by the 20th of each month.

Timesheet approval deadlines may change. Please watch for email notification.